

**BOARD OF ADA COUNTY COMMISSIONERS
MINUTES OF THE OPEN BUSINESS MEETING
TUESDAY, SEPTEMBER 20, 2016
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich and Heather Luther, Clerk's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Kate McGwire, Public Information Officer; Bob Perkins, Robyn Swaney and Alyssa Ellington, Procurement; Bonnie Jacobs, Treasurer's Office; Ted Hutchinson, Landfill; Scott Williams, Operations; Bob Batista, Expo Idaho; and Richard Beck, Development Services. Minutes Recorder: Angel Dicus.

I. IN THE MATTER OF CALL TO ORDER:

Commissioner Rick Yzaguirre called the meeting of the Ada County Commissioners to order at 9:00 a.m.

II. IN THE MATTER OF ROLL CALL:

Commissioners Rick Yzaguirre and David L. Case were present.

III. CHANGES TO THE AGENDA:

There were no changes to the agenda.

IV. UNFINISHED BUSINESS:

- Procurement
 - Award of Bid 16079, Re-Bid Landfill Wireless Infrastructure Project (*Tabled from 9/13/16*)

ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

B. Perkins stated that the sole responder did not meet the requirements and presented the Board the Evaluation Committee's recommendation to reject the proposal. D. Case read the recommendation into the record.

ACTION: D. CASE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND REJECT THE SOLE BID FOR BID 16079, RE-BID LANDFILL WIRELESS INFRASTRUCTURE PROJECT, AND DIRECT STAFF TO PROCURE THIS PROJECT ON THE OPEN MARKET. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

V. NEW BUSINESS:

- 1. Procurement
 - Opening of Bid 16074, Ada County Weed and Pest Building Addition 2016

B. Perkins provided the Board eight responses to Bid 16074. He requested the names of each bidder, confirmation that a bid bond security was included, and the base bid amount be read into the record. R. Yzaguirre read the requested information into the record.

B. Perkins requested the award of Bid 16074 be tabled to September 26, 2016, to allow the Evaluation Committee time to assess the proposals.

ACTION: D. CASE MOVED TO TABLE THE AWARD OF BID 16074, ADA COUNTY WEED AND PEST BUILDING ADDITION 2016, TO SEPTEMBER 26, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

2. Proclamations

- National Preparedness Month, September 2016

R. Yzaguirre read the proclamation into the record.

ACTION: D. CASE MOVED TO APPROVE THE PROCLAMATION AS LISTED ON THE AGENDA AND DESIGNATE SEPTEMBER 2016 AS NATIONAL PREPAREDNESS MONTH. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

3. Resolutions (2)

- a. Resolution No. 2174 - Resolution for Procuring Wireless Wan Infrastructure and Network Support on the Open Market

R. Yzaguirre opened the public hearing.

T. Hutchinson read Resolution No. 2174 into the record.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2174 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

- b. Resolution No. 2175 - Resolution to Receive Donation of Ford E-350 13 Passenger Vehicle from Ada County Highway District for Use by Sheriff's Labor Detail

R. Yzaguirre opened the public hearing.

D. Case read Resolution No. 2175 into the record.

[There was no public testimony.]

R. Yzaguirre closed the public hearing.

ACTION: D. CASE MOVED TO APPROVE RESOLUTION NO. 2175 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

4. Licenses (*Authorize the Acting Chairman to Sign*)

- a. Ratifications - Catering Permit

(Signed by Commissioner Tibbs on 9/16/16)

- Powderhaus Brewing Company LLC at Hidden Springs for Dry Creek Historical Society & Hidden Springs Town Association, September 18th from 11am to 5pm

- b. Catering Permits (2)

1. Goodwood Barbecue Company at Sandstone Vineyards for Niki Seabock Wedding, October 1st from 2pm to 1am
2. Dry Creek Mercantile at Hidden Springs Barn for Ashley Schueller Wedding, September 24th from 3pm to 8pm

- c. New Licenses

- Thomas Cuisine Management, Jump 1000 Myrtle Street, Boise, Beer/Wine

C. Rich stated that the required fees were paid and the paperwork was in order and awaiting signature.

ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE CATERING PERMIT PREVIOUSLY SIGNED BY COMMISSIONER TIBBS ON SEPTEMBER 16, 2016; APPROVE THE REMAINING LICENSES AS LISTED ON THE AGENDA INCLUDING TWO CATERING PERMITS; AND ONE NEW LICENSE; AND AUTHORIZE THE ACTING CHAIRMAN TO ELECTRONICALLY SIGN THE

DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

5. Auditor's Office
H. Luther updated the Board on law changes related to catering permits.

C. Rich provided an update on Election's activities.

6. Claims Journal
- September 16, 2016

ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED SEPTEMBER 16, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

7. Personnel Action Forms (7 Conditional Pay Increases; 2 Introductory Period Completion Pay Increases; 6 Leaves with Pay; 3 Longevity Increases/Sheriff's Pay Plan; 3 POST Certification Increases; 3 Promotions; 2 Reclassifications; 202 Salary Increases; and 7 Step Increases/Sheriff's Pay Plan)

ACTION: D. CASE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 7 CONDITIONAL PAY INCREASES; 2 INTRODUCTORY PERIOD COMPLETION PAY INCREASES; 6 LEAVES WITH PAY; 3 LONGEVITY INCREASES/SHERIFF'S PAY PLAN; 3 POST CERTIFICATION INCREASES; 3 PROMOTIONS; 2 RECLASSIFICATIONS; 202 SALARY INCREASES; AND 7 STEP INCREASES/SHERIFF'S PAY PLAN; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

8. Assessor's Office - No Report

9. Public Information Officer
K. McGwire advised that the Avimor Kids Duathlon is October 1, 2016.

10. Larry Maneely - No Report

11. Expo Idaho (*Authorize the Acting Chairman to Sign*)

- Interim Events (4)
 - 1. Ratification (*Signed by Commissioner Tibbs on 9/14/16*)
 - Friday Night Flag, Friday Night Flag Football, 2016: September 16, 22, 30; October 7, 21, 28; and November 4
 - 2. New (6)
 - a. Driving Dynamic, Driving Clinic, September 27, 2016
 - b. FJS Productions, LLC, Great Junk Hunt, September 23-24, 2016 (Set Up September 22, 2016)
 - c. IBL Events, Inc., Kids Discovery Expo, Idaho Health & Fitness Fair and Boise Beauty Expo October 8-9, 2016 (Set Up October 7, 2016)
 - d. Spectra Productions, 2017 Boise Spring Home and Garden Show, March 16-19, 2017 (Move in March 14-15, 2016)
 - e. Spectra Productions, 2017 Idaho Sportsman Show, March 2-5, 2017 (move in February 28 & March 1, 2017)
 - f. Spectra Productions, Flea Market, October 22-23, 2016 (move in October 21, 2016)

ACTION: D. CASE MOVED TO APPROVE AND RATIFY THE INTERIM EVENT AGREEMENT SIGNED BY COMMISSIONER TIBBS ON SEPTEMBER 14, 2016; APPROVE THE REMAINING SIX INTERIM EVENT AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE

SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

12. Parks and Waterways (*Authorize the Acting Chairman to Sign*)

- Barber Park Education and Event Center (4)
 1. Rylie Walters, Walters/Jorgensen Wedding Reception, August 19, 2017
 2. Suhrob Rakhimov, Garcia/Rakhimov Wedding & Reception, September 9, 2017
 3. Wendy Liming, Liming/Scrimieri Wedding & Reception, August 12, 2017
 4. Aurora Randolph, Morris/Randolph Wedding & Reception, February 25, 2017

ACTION: D. CASE MOVED TO APPROVE THE FOUR BARBER PARK EDUCATION AND EVENT CENTER AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

13. Agreements (58) (All Agreements FY17 Unless Otherwise Noted) (*Authorize the Acting Chairman to Sign the Appropriate Documents*)

- a. New Agreements (57)
 1. Agreement No. 11853 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Elections
 2. Agreement No. 11854 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Clerk's Office Criminal
 3. Agreement No. 11855 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Clerk's Office Criminal 2
 4. Agreement No. 11856 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Clerk's Office Civil
 5. Agreement No. 11857 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Clerk's Office Appeals
 6. Agreement No. 11858 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Clerk's Office Accounting
 7. Agreement No. 11859 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Clerk's Office Vend and Credit Card Terminal
 8. Agreement No. 11860 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Seven Konica-Minolta Copiers for Use at the Prosecuting Attorney's Office
 9. Agreement No. 11861 - Agreement Between Ada County and Xerox Corporation for Copier Lease for Use at the Landfill
 10. Agreement No. 11862 - Agreement Between Ada County and LCA Architects, P.A. for Professional Consulting Services on the Weed and Pest Addition 2016 Project
 11. Agreement No. 11863 - Agreement Between Ada County and CH2M Hill Engineers, Inc. for Professional Consulting Services on the Landfill North Ravine Cell Stage 3
 12. Agreement No. 11864 - Agreement Between Ada County and Sage Health Care, P.L.L.C. for Medical Services for Indigent Services
 13. Agreement No. 11865 - Agreement Between Ada County and Idaho Department of Health and Welfare for Business Psychology Associates Health Substance Use Disorder Care Services at Juvenile Corrections
 14. Agreement No. 11866 - Agreement Between Ada County and Russell E. Relyea, DDS for Dental Services at Juvenile Corrections
 15. Agreement No. 11867 - Agreement Between Ada County and Advanced Systems Group for Public Safety Network Consulting Services
 16. Agreement No. 11868 - Agreement Between Ada County and Level 3 Communications, LLC for Internet Services at the Dispatch Center
 17. Agreement No. 11869 - Agreement Between Ada County and Tyler Technologies, Inc. for Record Management System Support (FY16)
 18. Agreement No. 11870 - Agreement Ada County and National Recovery Agency for Collection Services at the Sheriff's Office
 19. Agreement No. 11871 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Konica MFP Copier 284E for Use at the Sheriff's Office
 20. Agreement No. 11872 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of Konica MFP Copier 654e for Use at the Sheriff's Office
 21. Agreement No. 11873 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Master Lease of 26 Copiers for the Sheriff's Office
 22. Agreement No. 11874 - Agreement Between Ada County and Corbett Auctions and Appraisals, Inc. for Auctioneer Services

23. Agreement No. 11875 - Agreement Between Ada County and Winbourne Consulting, LLC for Consulting Services of 911 Dispatch Center Equipment Procurement
24. Agreement No. 11876 - Agreement Between Ada County and Hewlett Packard Company Support Services for Signature Authorization for Emergency Communications Equipment
25. Agreement No. 11877 - Agreement Between Ada County and Level 3 Communications, LLC for Time Warner Telecom Professional Services for the Sheriff's Office
26. Agreement No. 11878 - Agreement Between Ada County and Jesse Enfield dba WesTek Marketing for Maintenance of Stancil Logging Recorder Equipment for the Sheriff's Office
27. Agreement No. 11879 - Agreement Between Ada County and Idaho Humane Society for Animal Control and Licensing
28. Agreement No. 11880 - Agreement Between Ada County and Kuna Senior Citizens Association, Inc. for FY17 Funding
29. Agreement No. 11881 - Agreement Between Ada County and Southwest Idaho Resource Conservation and Development (RC&D) Council, Inc. for FY17 Funding
30. Agreement No. 11882 - Agreement Between Ada County and Star Senior Citizens, Inc. for FY17 Funding
31. Agreement No. 11883 - Agreement Between Ada County and Eagle Senior Citizens, Inc. for FY17 Funding
32. Agreement No. 11884 - Memorandum of Understanding Among Ada County, Idaho Department of Corrections, Peace Officer Standards and Training, and Idaho State Police for use of Firing Range by Ada County Marshals
33. Agreement No. 11885 - Interface Agency Agreement Between Ada County and City of Boise for Access to Certain County Computerized Records (FY16)
34. Agreement No. 11886 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of 15 Copiers and Related Equipment for Juvenile Court Services (FY16)
35. Agreement No. 11887 - Agreement Between Ada County and Initial Point Family Medicine, PLLC for Medical Services at Juvenile Corrections
36. Agreement No. 11888 - Agreement Between Ada County and Health Solutions of Idaho, LLC for Inspection and Maintenance of the AED Device System
37. Agreement No. 11889 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of a Konica-Minolta Bizhub Color Copier for Development Services
38. Agreement No. 11890 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Family Court Services
39. Agreement No. 11891 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Drug Court Treatment Center
40. Agreement No. 11892 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Magistrate Court, 2nd Floor
41. Agreement No. 11893 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Magistrate Court, 4th Floor
42. Agreement No. 11894 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Law Clerks, 2nd Floor
43. Agreement No. 11895 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Problem Solving Court, 2nd Floor
44. Agreement No. 11896 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for District Court, Room 5130
45. Agreement No. 11897 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for District Court, Room 5131
46. Agreement No. 11898 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Marshall's Office, 4th Floor
47. Agreement No. 11899 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Jury Office, 4th Floor
48. Agreement No. 11900 - Agreement Between Ada County and Fisher's Document Systems, Inc., for Copier Lease for Trial Court Administration
49. Agreement No. 11901 - Memorandum of Understanding Between Ada County , Ada County Indigent Services and Ada County Emergency Medical Services District for Support of the Community Paramedic Program
50. Agreement No. 11902 - Agreement Between Ada County and Ada County Highway District to Transfer Personal Property of a 2008 Ford E-350 13 Passenger Vehicle
51. Agreement No. 8437-9-16 - Renewal Agreement Between Ada County and CorEMR, L.C. for Electronic Medical Records Systems and Software License for Jail Medical Records

52. Agreement No. 10577-3-16 - Renewal Agreement Between Ada County and Fisher's Document Systems, Inc., for Lease of DR-G1100 Scanner for Use at the Assessor's Office
53. Agreement No. 10714-24-16 - Amendment 24 to Agreement Between Ada County and Tritech Software Systems for Purchase, Installation and Configuration of Computer Aided Dispatch and Mobile Data System
54. Agreement No. 11019-2-16 - Renewal Agreement Between Ada County and Fisher's Document Systems, Inc., for Service of MPC4503 Located at the Assessor's Office
55. Agreement No. 11645-1-16 - Renewal Agreement Between Ada County and Merchants Moving and Storage, Inc. for Storage of Election Equipment
56. Agreement No. 11663-1-16 - Renewal Agreement Between Ada County and K&H Printers-Lithographers, Inc. for RFP 16037 Elections Ballot Mailing Services
57. Agreement No. 11714-2-16 - Renewal Agreement Between Ada County and Integra Information Technologies, Inc., dba Integra Paperless Business Solutions for Scanpro Equipment Service for the Sheriff's Office

b. Ratification

- Agreement No. 11040-1-16 Signed on 8/30/16 for the purpose adding an attachment that was separated from the original document and reassigning it Agreement No. 11903

R. Yzaguirre read the agreement numbers into the record


ACTION: D. CASE MOVED TO APPROVE THE 56 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE ACTING CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD AND MOVED TO APPROVE AND RATIFY AGREEMENT NO. 11903 AS LISTED ON THE AGENDA.

DISCUSSION: R. YZAGUIRRE STATED THERE ARE 57 AGREEMENTS.


ACTION: D. CASE AMENDED HIS MOTION TO APPROVE 57 AGREEMENTS. R. YZAGUIRRE SECONDED. D. CASE, AYE, AND R. YZAGUIRRE, AYE. THE MOTION CARRIED.

VI. IN THE MATTER OF RECESS:

There being no further business to come before the Board at this time, the meeting was recessed at 9:28 a.m.


Rick Yzaguirre, Acting Chairman

ATTEST:


Christopher D. Rich, Ada County Clerk